

COUNTY COUNCIL

February 11, 2016

- I. CALL TO ORDER:** The Parke County Council convened in a regular meeting on Thursday, February 11, 2016 to consider additional requests in excess of the Budget allowed for 2016, and to conduct such other business as may be properly brought before the Council.
- II. ROLL CALL:** Council members present were John K. Pratt, President; Larry Gambaiani, Vice President; Rick Patton, Roy Wrightsman, Jack B. Butler, Jim Howard, Thomas E. Stambaugh, Pam Adams; Auditor and Rusty Ratcliff; 3rd Deputy Auditor. Also present were Jim Luzar, Tim Skinner, Jim Meece, Katie Potter, Mary Jo Harkrider, Shaun Reinoehl, Larry Bemis, Diana Hazlett, Justin Cole, Jason Frazier and Randy Norman.
- III. READING OF THE MINUTES:** Minutes for the regular meeting held on January 14, 2016 were approved upon a motion made by Jack B. Butler and seconded by Thomas E. Stambaugh.
- IV. ADDITIONAL APPROPRIATION REQUESTS:** The Council considered additional appropriation requests as published in the newspaper January 27, 2016. Council President John K. Pratt reviewed the appropriations from written requests submitted by Auditor, Pam Adams. Thus, the following ordinance was adopted: WHEREAS: it has been determined it is now necessary to appropriate more money than was appropriated in the annual budget for 2016, BE IT ORDAINED, by the County Council of Parke County, Indiana, for the expenses of said County government, the following additional sums of money are hereby appropriated and ordered set out of the funds herein specified, subject to the law governing the same: Larry Gambaiani made a motion to approve the additional appropriation requests, with one exception, as advertised on January 27, 2016 and the motion was seconded by Roy Wrightsman and carried unanimously.

FUND/ DEPARTMENT	AMOUNT REQUESTED	AMOUNT APPROVED
Drug Court Fund		
Major Budget Classification / Personal Services/ Drug Court Officer 8103-00-01-1201	\$ 6,109.00	\$ 6,109.00
Total for Drug Court Fund	\$ 6,109.00	\$ 6,109.00
Drug Court Donation Fund		
Major Budget Classification / Supplies / Operating Supplies 4913-00-02-3100	\$ 1,500.00	\$ 1,500.00
Major Budget Classification / Supplies / Alumni Relations 4913-00-02-3130	\$ 1,000.00	\$ 1,000.00
Total for Drug Court Donation Fund	\$ 2,500.00	\$ 2,500.00
Adult Probation Match Fund		
Major Budget Classification / Personal Services / Drug Court Office 2101-00-01-1201	\$ 15,000.00	\$ 15,000.00
Total for Adult Probation Match Fund	\$ 15,000.00	\$ 15,000.00
Problem Solving Court Program Income Fund		
Major Budget Classification / Personal Services / DC Case Manager 2450-00-01-1000	\$ 10,000.00	\$ 10,000.00
Major Budget Classification / Personal Services / Social Security DC Case Manager 2450-00-01-2100	\$ 3,500.00	\$ 3,500.00
Total for Problem Solving Court Program Income Fund	\$ 13,500.00	\$ 13,500.00
Drug Court Assessment Fund		
Major Budget Classification / Other Services & Charges / Assessment Services 4907-00-03-5080	\$ 235.00	\$ 235.00
Total for Drug Court Assessment Fund	\$ 235.00	\$ 235.00
Drug Court Incentive LCC Mini Grant Fund		
Major Budget Classification / Other Services & Charges / Drug Court Incentives 9107-000-03-5081	\$ 386.85	\$ 386.85
Total for Drug Court Incentive LCC Mini Grant Fund	\$ 386.85	\$ 386.85
Judge's Juvenile Incentive Fund		
Major Budget Classification / Other Services & Chargers / Judge's Juvenile Incentives 9113-00-03-5081	\$ 191.14	\$ 191.14
Total for Judge's Juvenile Incentive Fund	\$ 191.14	\$ 191.14

Drug Court Loan Fund

Major Budget Classification / Other Services & Charges / Drug Court Loans 9112-00-03-5081	\$ 370.72	\$ 370.72
Total for Drug Court Loan Fund	\$ 370.72	\$ 370.72

Local Health Department Trust Account Fund

Major Budget Classification / Other Services & Charges / Contractual Services 1206-00-03-5083	\$ 1,400.00	\$ 1,400.00
Total for Local Health Department Trust Account Fund	\$ 1,400.00	\$ 1,400.00

Cumulative Bridges Fund

Major Budget Classification / Other Services & Charges / Hire of Equipment 1135-00-03-5011	\$ 55,000.00	\$ 55,000.00
Major Budget Classification / Capital Outlays / Bridge #183 1135-00-04-7035	\$ 40,000.00	\$ 40,000.00
Total for Cumulative Bridges Fund	\$ 95,000.00	\$ 95,000.00

Larry Gambaiani made a motion to table the following additional appropriation request until the March 10, 2016 meeting. The motion was seconded Roy Wrightsman and carried unanimously.

S.C.R.A.M. (Secure Continuous Remote Alcohol Monitoring) Fund

Major Budget Classification / Other Services & Charges / Services Contracts 2502-00-03-5080	\$ 10,000.00	\$ 10,000.00
Total for S.C.R.A.M. Fund	\$ 10,000.00	\$ 10,000.00

V. TRANSFER OF FUNDS: There were no transfers presented to the Council for approval.

VI. JURY PAY: The Auditor presented the Parke County Clerk's certification of jury fees collected for January 2016, and requested \$59.55 be transferred into the Jury Pay Fund, pursuant to IC 33-19-8-8. Rick Patton made the motion to direct the Auditor to transfer the jury fees collected in the amount of \$59.55 from the County Users Fund to the Jury Fee Fund. The motion was seconded by Jim Howard and unanimously carried.

VII. GENERAL BUSINESS:

- County Extension Director Jim Luzar informed the Council he is no longer splitting his duties between Vigo and Parke Counties; and he has been able to fulfill his role as the full time Director for the County since January 1, 2016.
- Luzar stated there were 39 participants in the Women & Succession Program on February 4, 2016.
- Luzar reported on the enrollment for the Parke County 4-H. Luzar estimates final enrollment to be between 600 and 700.
- Luzar said the Parke County Fair would begin on July 23rd and end on July 29th, 2016. The Fair Board has hired also hired a new carnival this year. Improvements are being made to the Commercial Building, which will include new lights. Luzar is hoping improvements to the building will aid in bringing new events to the fairgrounds.
- Commissioner Jim Meece presented the Council with a letter from Arsee Engineers, Inc. The letter outlines the proposal for Phase 2 of the Courthouse restoration. This proposal has been amended from the original Phase 2 proposal submitted in September 2015. Meece is hoping for the project to begin in 2018. According to Meece repairs to the Courthouse roof need to happen soon and he has looked into pricing on slate roofing and shingle roofing. The slate roof is slightly higher however slate will last longer than shingles.
- Clerk Diana Hazlett presented the Council with a Summary of Candidate Filing – Office Report. The final day to file was February 5, 2016. Judge Sam A. Swaim has filed with the State, but the filing is not yet listed on the report.
- Recorder Mary Jo Harkrider informed the Council of her office continuing to work with CSI, Inc. in regards to microfilming/disaster recovery.
- Sheriff Justin Cole reported there are currently 27 out of county prisoners being held at the Jail and the department has submitted a billing, in the amount of \$29,820.00, for January 2016.
- Cole also presented the Council with a proposal from Cushing Systems, Inc. The proposal is for JMS Software, the installation and annual maintenance. The total 10 year cost of the system would cost \$39,664.00. The current system being used by the Sheriff's Department is out of date and the current company can be difficult to contact when issues arise with the system.
- Roy Wrightsman inquired about the use of cell phones in place of this new system. Cole replied the cost could be higher because of data charges.

- Cole also informed the Council of a need to replace two of the jail's commercial dryers. The dryers will run approximately \$3,500.00 each.
- Assessor Katie Potter informed the Council the next PTBOA will meet to hear appeals on Tuesday February 16, 2016 at 9:00 a.m.
- Potter also stated the personal property Form's 102, 103 and 104 have been mailed out to taxpayers.
- Highway Superintendent Randy Norman advised the Council he needs to hire equipment to assist in removing log jams from under some of the county's bridges. The estimated cost is \$55,000.00.
- The January 2016 Auditor's Monthly Financial Statement was presented for review.

VIII. COMMITTEE REPORTS:

- Roy Wrightsman provided a report from the January 25, 2016 Redevelopment Commission (RDC) meeting. This was an organizational meeting and Commission voted to retain the same officers from 2015.
- Wrightsman advised the Council the Rockville Sewer Project is moving forward with the grant writing and the sewer study, however no date has been set as to when the study is to be conducted.
- Wrightsman stated the RDC is working with Partnership Parke County Executive Director Cyndi Todd in re-evaluating the TIF districts. The re-evaluation is to determine if certain parcels should be removed or added to the districts.
- Wrightsman confirmed the RDC would continue to hold monthly meetings on the fourth Tuesday of the month.
- Wrightsman reported that he and John Pratt met with Attorney Bob Clutter regarding clarification on specific aspects within the Tax Increment Finance (TIF) laws.
- Jack B. Butler reported the Planning Commission currently has one case to consider for special exception.
- Butler indicated that Plan Commission Administrator Cassie Wittenmyer has begun the process to address two cases of excessive debris on property. This process could potentially take up to a year and a half to resolve.

IX. NEW BUSINESS:

- The Council was presented with a Notice of Tort claim. The claim accuses the Parke County Jail of being negligent in providing/dispensing medication to a former inmate. Auditor Pam Adams stated the claim has been submitted to the County's insurance company. Sheriff Justin Cole informed the Council he is aware of the situation and has already contacted his attorney regarding the matter.
- Adams provided the Council with the 2015 West Central Solid Waste District Annual Report for their review.

Parke County Ordinance 2016-02 was presented for the Council's consideration. The Ordinance authorizes the transfer of funds from the Plat Book Fund to the 16.738 Sheriff's Radio and Camera Grant Fund. Jack B. Butler made a motion to adopt **Parke County Ordinance 2016-02 Same Day, Same Meeting**. Wrightsman seconded the motion and it carried unanimously. Roy Wrightsman made a motion to adopt **Parke County Ordinance 2016-02**. Jack B. Butler seconded the motion and it carried unanimously.

Parke County Ordinance 2016-03 was presented for the Council's consideration. The Ordinance authorizes the transfer of funds from the Plat Book Fund to the 97.042 Department of Homeland Security Domain Controller and Server Backup and Recovery Software Grant Fund. Jack B. Butler made a motion to adopt **Parke County Ordinance 2016-03 Same Day, Same Meeting**. Roy Wrightsman seconded the motion and it carried unanimously. Roy Wrightsman made a motion to adopt **Parke County Ordinance 2016-03**. Jack B. Butler seconded the motion and it carried unanimously.

Parke County Ordinance 2016-04 was presented for the Council's consideration. The Ordinance authorizes the transfer of funds from the Plat Book Fund to the 97.042 Department of Homeland Security Cascade System and Upgrades for Emergency Management Agency (EMA) Equipment Grant Fund. Jack B. Butler made a motion to adopt **Parke County Ordinance 2016-04 Same Day, Same Meeting**. Roy Wrightsman seconded the motion and it carried unanimously. Roy Wrightsman made a motion to adopt **Parke County Ordinance 2016-04**. Jack B. Butler seconded the motion and it carried unanimously.

Parke County Ordinance 2016-05 was presented for the Council’s consideration. The Ordinance authorizes the transfer of funds from the Plat Book fund to the 97.067 State Homeland Security Program (SHSP) All Weather Parkas-Emergency Medical Services (EMS) and Crime Investigation Trailer Grant Fund. Jack B. Butler made a motion to adopt **Parke County Ordinance 2016-05 Same Day, Same Meeting**. Roy Wrightsman seconded the motion and it carried unanimously. Roy Wrightsman made a motion to adopt **Parke County Ordinance 2016-05**. Jack B. Butler seconded the motion and it carried unanimously.

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NAY

John K. Pratt, President

Larry Gambaiani, Vice President

Jack B. Butler

James E. Howard

Rick Patton

Thomas E. Stambaugh

Roy Wrightsman

X. OLD BUSINESS:

- Auditor Pam Adams advised the Council that due to an omission a second appointment to the Montezuma Public Library Board is required. Adams presented the recommendation from the Library, and Jack B. Butler made a motion to appoint Malcolm Moore to the Montezuma Public Library Board. The motion was seconded by Larry Gambaiani and the vote was six in favor and one abstain.

AYE

NAY

John K. Pratt, President

Larry Gambaiani, Vice President

Jack B. Butler

James E. Howard

Rick Patton

Thomas E. Stambaugh

(abstain)
Roy Wrightsman

(abstain)

- The Council discussed the request from the Town of Rockville for the County to assume the responsibilities of the Rockville Police Department. John K. Pratt voiced concerns as to whether or not the County would be able to meet the needs of the town’s citizens. Larry Gambaiani noted the town’s safety should be the first priority and stated he felt that if the County assumed the town’s policing responsibilities it would be a step backward in safety. Gambaiani’s concerns were echoed by Thomas E. Stambaugh.

AYE

NAY

John K. Pratt, President

Larry Gambaiani, Vice President

Jack B. Butler

James E. Howard

Rick Patton

Thomas E. Stambaugh

Roy Wrightsman

ADJOURNMENT: Having no further business to come before the Council, the motion to adjourn was made by Jack B. Butler and seconded by Jim Howard, the meeting adjourned at 9:49 a.m.

John K. Pratt, President

ATTEST:

Pam Adams, Auditor