

## BOARD OF COMMISSIONERS

March 6th, 2017

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, March 6th, 2017, having adjourned from a regular meeting on Monday, February 20th, 2017.
- II. **ROLL CALL:** Members present were Commissioner Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; Janie Hardman, 1st Deputy Auditor and County Attorney John Asbury. Also present were Christine Osborne, Judy Proctor, Kathy Collom, Pam Sanders, Mike Strack, Randy Norman, Justin Cole and Larry Bemis.
- III. **MINUTES:** Minutes for the Regular meeting held on Monday, February 20th, 2017 were approved on a motion made by Bruce Hartman and seconded by Dan Collom. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$147,138.20 was approved for release on Monday, March 6th, 2017 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. Bruce Hartman made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$132,008.17. Dan Collom seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$345,273.35 were approved for release on March 6th, 2017 on a motion made by Bruce Hartman and seconded by Dan Collom. The motion carried unanimously.
- VI. **NEW BUSINESS:**
  - Dan Collom made a motion to approve a hand-typed check in the amount of \$23.00 payable to Partnership Parke County for recording fees; and to reduce the amount of the hand typed check payable to Smither Roofing Company approved at the prior meeting from \$59,940.00 to \$58,940.00 the approval for the hand typed check remains contingent upon Council approval of an additional appropriation. Bruce Hartman seconded the motion and it carried unanimously.
  - The Board acknowledged Deputy Auditor Rusty Ratcliff for his diligent work over several months in obtaining the \$45,808.58 credit for the closed AT&T account.
  - A Civil Notice from the Parke Circuit Court regarding case 61C01-1701-PL-000007 State of Indiana vs John L Asbury, Auditor, Parke County, Indiana, and Robert D. Snodgrass et al was reviewed by the Board. County Attorney John Asbury explained the County is named solely because the State of Indiana is taking the land by eminent domain from Snodgrass is in Parke County.
  - Dan Collom made a motion to accept the draft copy for the AIA Document A101-2007 Owner Contract Agreement for the Mansard Roof Project. Bruce Hartman seconded the motion and it carried unanimously. The work on the Mansard Roof Project will commence on April 1st, 2017 and conclude in August 2018.
  - Dan Collom made a motion to approve the proposal between Parke County and WTH Technology to create, host and provide the means to continuously update a WebGIS Site. The initial cost for the creation and setup of the WebGIS site is \$8,000.00 and includes the annual hosting and maintenance fee of \$3,600.00. Bruce Hartman seconded the motion and it carried unanimously.
  - The Wabash River Heritage Corridor Commission meeting agenda and minutes were presented for review.
  - Information from BLTC Industries, LLC regarding the purchase of used surplus equipment was reviewed by the Board.
  - The Board reviewed a letter from Corizon Health. Effective March 31st, 2017 Corizon Health will cease providing health care services to the inmates of the Indiana Department of Corrections. As a result, thirty-seven (37) Corizon employees at the Rockville Correctional Facility will be terminated.
  - A letter from Marathon Pipe Line, LLC regarding a right-of-way assessment survey to collect information on the depth of the Martinsville-Lima 22 inch Pipeline system within the County.
  - An IDEM permit application for the Rockville Wastewater Treatment Plant was reviewed by the Board.
  - The Clerk's and Planning Commission monthly reports were presented for review.

**VII. OLD BUSINESS:**

- Bruce Hartman made a motion to approve the Independent Contractor Agreement between Parke County and Audrey Hayman. The agreement names Hayman as the Court Appointed Special Advocate for Parke County. The County will pay Hayman \$10,000.00 per year, payable bi-weekly, starting March 1st, 2017. The contract is on a month-to-month basis. Dan Collom seconded the motion and it carried unanimously.

**VIII. DEPARTMENTAL REPORTS:**

**Parke County Highway Department Superintendent, Randy Norman:**

- Presented the list of equipment advertised for purchase by sealed bid. Sealed bids will be accepted no later than March 28th, 2017. Bids will be opened at the April 3rd, 2017 Commissioner meeting.
- Reported County Road 450 North will be closed for approximately one (1) month beginning on April 1st, 2017 for a bridge replacement. Crews will pave the road later this year.
- Norman announced Paula Peterson will be retiring early in 2018. The Board discussed the need to hire someone to spend at least six (6) months shadowing Peterson. The Commissioners requested the job description be reviewed by Norman and Peterson to ensure the duties of the Administrative Assistant were up to date, prior to being given to the Board for review.
- The Zacke Cox Covered Bridge re-opened on February 24th, 2017.
- Crews have been out patching roads as weather permits.

**Parke County Sheriff, Justin Cole:**

- The Jail count for today was sixty-three; thirty-four County, fifteen Department of Correction eleven out-of-county and three away.
- Presented the Department of Collections Report, Uniform Crime Report and Report of Collections for February 2016.
- Informed the Board Deputies and Jail staff can take classes through Vincennes University for \$25.00 per credit. Applicant’s years of experience will be converted into credit hours for associate and bachelor degree programs.

**IX. PERSONS REQUESTING TIME ON THE AGENDA:**

**Timothy Johnson, Parke Vermillion Pregnancy Center**, appeared before the Board to ask permission to use the Courthouse lawn on April 22nd, 2017 for the annual fundraiser walk. Bruce Hartman made a motion to approve Johnson’s request. Dan Collom seconded the motion and it carried unanimously.

**X. ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 4:37 p.m.

\_\_\_\_\_  
Jim Meece, President

\_\_\_\_\_  
Dan R. Collom, 1st Vice President

\_\_\_\_\_  
Bruce Hartman, 2nd Vice President

ATTEST:

\_\_\_\_\_  
Pam Adams,  
Parke County Auditor