

COUNTY COUNCIL

April 14, 2016

- I. CALL TO ORDER:** The Parke County Council convened in a regular meeting on Thursday April 14, 2016 to consider additional requests in excess of the Budget allowed for 2016, and to conduct such other business as may be properly brought before the Council.
- II. ROLL CALL:** Council members present were John K. Pratt, President; Larry Gambaiani, Vice President; Rick Patton, Roy Wrightsman, Jack B. Butler, Thomas E. Stambaugh, Pam Adams; Auditor and Rusty Ratcliff; 3rd Deputy Auditor. Jim Howard was absent. Also present were Don Pruner, Diana Hazlett, Katie Potter, Jim Meece, Justin Cole, Mike Strack, Mary Jo Harkrider, Mason Snyder, Jason Frazier and Terry Hensley.
- III. READING OF THE MINUTES:** Minutes for the regular meeting held on March 10, 2016 were approved upon a motion made by Thomas E. Stambaugh and seconded by Roy Wrightsman.
- IV. ADDITIONAL APPROPRIATION REQUESTS:** The Council considered additional appropriation requests as published in the newspaper March 30th 2016. Council President John K. Pratt reviewed the appropriations from written requests submitted by Auditor, Pam Adams. Thus, the following ordinance was adopted: WHEREAS: it has been determined it is now necessary to appropriate more money than was appropriated in the annual budget for 2016, BE IT ORDAINED, by the County Council of Parke County, Indiana, for the expenses of said County government, the following additional sums of money are hereby appropriated and ordered set out of the funds herein specified, subject to the law governing the same: Roy Wrightsman made a motion to approve the additional appropriations as advertised on March 30th, 2016 and the motion was seconded by Rick Patton and carried unanimously.

FUND/ DEPARTMENT	AMOUNT REQUESTED	AMOUNT APPROVED
Local Coordinating Council Fund		
Major Budget Classification / Other Services & Charges / Prevention 1148-00-03-6050	\$ 15,797.00	\$ 15,797.00
Major Budget Classification / Other Services & Charges / Intervention-Treatment 1148-00-03-6051	\$ 15,796.00	\$ 15,796.00
Major Budget Classification / Other Services & Charges / Justice 1148-00-03-6052	\$ 15,796.00	\$ 15,796.00
Major Budget Classification / Other Services & Charges / Professional Services 1148-00-03-6053	\$ 8,400.00	\$ 8,400.00
Major Budget Classification / Other Services & Charges / Administrative Services 1148-00-03-6053	\$ 2,000.00	\$ 2,000.00
Major Budget Classification / Other Services & Charges / Anti- Meth Money 1148-00-03-6054	\$ 1,134.40	\$ 1,134.40
Total for Local Coordinating Council Fund	\$ 58,923.40	\$ 58,923.40
County Misdemeanant Fund		
Major Budget Classification / Capital Outlays / Equipment 1175-00-04-7020	\$ 15,379.71	\$ 15,379.71
Total for County Misdemeanant Fund	\$ 15,379.71	\$ 15,379.71
County Highway Fund		
Major Budget Classification / Maintenance & Repairs / Supplies / Bituminous Materials 1176-02-02-3111	\$ 144,945.55	\$ 144,945.55
Total for County Highway Fund	\$ 144,945.55	\$ 144,945.55

V. TRANSFER OF FUNDS: The Council approved the request for the transfer of funds on a motion by Jack B. Butler and seconded by Larry Gambaiani. The following resolution was adopted.

TRANSFERS

Be it resolved, the Parke County Council hereby approves the following request for transfer:

Amount: \$ 22,000.00
From: 1176-03-02-3040
Motor Vehicle Highway / General & Undistributed / Supplies / Gas, Oil & Lube
To: 1176-03-04-7020
Motor Vehicle Highway / General & Undistributed / Capital Outlays / Equipment

Amount: \$ 250.00
From: 1110-00-02-3010
CAGIT Certified Shares / Supplies / Office Supplies
To: 1110-00-04-7021
CAGIT Certified Shares / Capital Outlays / E.B. Election Equipment

Amount: \$ 100.00
From: 1000-01-02-3010
General Fund / Clerk / Supplies / Office Supplies
To: 1000-01-04-7021
General Fund / Clerk / Capital Outlays / Equipment

Amount: \$ 150.00
From: 1000-01-03-5080
General Fund / Clerk / Other Services & Charges / Service Contracts
To: 1000-01-04-7021
General Fund / Clerk / Capital Outlays / Equipment

Amount: \$ 250.00
From: 1119-00-01-1501
Clerk Perpetuation Fund / Personal Services / Extra Clerical
To: 1119-00-04-7020
Clerk Perpetuation Fund / Capital Outlays / Equipment

VI. JURY PAY: The Auditor presented the Parke County Clerk's certification of jury fees collected for March 2016, and requested \$98.25 be transferred into the Jury Pay Fund, pursuant to IC 33-19-8-8. Rick Patton made the motion to direct the Auditor to transfer the jury fees collected in the amount of \$98.25 from the County Users Fund to the Jury Fee Fund. The motion was seconded by Roy Wrightsman and unanimously carried.

VII. GENERAL BUSINESS:

- Custodian Don Pruner presented the Council with a proposal from Kenneth Zigler Masonry & Concrete to repair exterior sections of concrete surrounding the Courthouse. The proposal consisted of 8 projects with an estimated cost of \$32,300.00.
 - Project #1: Eastside Entry Steps at Sidewalk
 - Project #2: Eastside Sidewalk Replacement
 - Project #3: Southside Concrete Pad at Dumpster
 - Project #4: Southside Section East of Dumpster Pad
 - Project #5: Widening of the East Inside Corner Where Dumpster Truck Drives Over Lawn at Inside Corner
 - Project #6: Southside Top Section of Concrete
 - Project #7: Section in Front of Entry Steps and Adjoining Sidewalks
 - Project #8: Remove and Replace Approximately 100 Square Feet at West Lower Entry
- Pruner informed the Council he could use \$12,000.00 from his building maintenance budget. The Council requested Auditor Pam Adams research from where the remaining balance could be paid.
- Katie Potter informed the Council of the Assessor's office's preparations to handle any assessment questions arising from taxpayers receiving the 2015 pay 2016 tax bills.
- The Council inquired about new information regarding changes to assessments for farmland. Potter was unable to give specifics due to a lack of information from the State. Potter informed the Council of the Assessor's office including a memo with the Form 11's explaining to tax payers the shift in base assessed value rates. Potter hopes the memo will prevent taxpayers from being blindsided by the assessment changes.

- Diana Hazlett informed the Council of the need to replace the computer that serves as the current Public Terminal in the Clerk's office. Hazlett did not think the Public Terminal would necessarily need to be a new computer and proposed purchasing a new computer to replace one of the deputies and using the old computer as the Public Terminal. Hazlett has been quoted a price of \$950.00 for a new computer by Cleaver Cabling and Consulting. The Council agreed to the purchase and approved the transfer to pay for the new computer.
- Hazlett also informed the Council there are nineteen students signed up to assist with the 2016 Primary Election, and since she doesn't want to turn any interested student away from the program, she may need to transfer money within the Election Board Budget to cover the student's pay.
- Jim Meece reported on repairs needed on the Melcher Covered Bridge. The creek has changed course over the years since the bridge has been built and because of the change water has eroded the abutments which has resulted in the failure of the Northwest corner. Dan Collom has stabilized the bridge, however the water level will need to drop before the full repairs can be made. Both ends of the bridge will need to be repaired before the bridge can be re-opened.
- Meece also informed the Council of the Commissioners' decision made at their April 4th, 2016 meeting to allow the serving of alcohol on the Parke County 4-H Fairgrounds. This approval came with some stipulations.
 - The alcohol can only be served by a licensed caterer.
 - There must be an Off-Duty Sheriff's Deputy hired to oversee any event where alcohol will be served. The deputy's pay will be covered by the individual who conducts the event, this pay will not be covered by the County.
 - The individual conducting the event will be required to provide the County with a Certificate of Insurance. This certificate must be for a million dollars in coverage. Stambaugh indicated the policy should be in the County's possession fourteen to thirty days prior to the event.
 - No alcohol is allowed to be served on the Parke County 4-H Fairgrounds if at the same time there is an event occurring centered around minors.
- Mary Jo Harkrider informed the Council of the Simplifile Contract being signed by the Commissioners. The contract is for the e-filing of mortgages only. The e-filing will be at no cost to the County.
- Justin Cole presented to the Council the Parke County Jail's Report of Collections and the Corrections Report for March 2016.
- Cole informed the Council of plumbing issues in some of the prisoner cells. These plumbing issues reduce the number of prisoners the Jail can currently house.
- Cole also informed the Council of communications with the USDA representative regarding the USDA Police Vehicle Grant. Cole should have a response regarding the County being awarded the grant in approximately 2 weeks. The grant would be used to purchase three new vehicles.
- Cole introduced to the Council Mason Snyder and Shawn Clover as the County's newest Sheriff's Deputies. Clover was not able to attend the meeting because he was away at academy.
- Terry Hensley informed the Council of complications with the Med 3 Ambulance which is currently being repaired at Terre Haute Mace Ford. The original quote from Mace Ford was \$4,500.00. The damage to the ambulance's engine was found to be more extensive than originally thought. After research Hensley chose to replace the motor with a new long-block motor. This motor has a three year and unlimited mileage warranty. This would basically make Med 3 a new ambulance for the cost of \$13,577.59. Hensley noted he has the funds within his budget to pay this bill at this time, however Hensley estimates that sometime in May or June he will need to request additional money in his vehicle maintenance budget to cover costs such as fuel for the remainder of the year.
- Pam Adams submitted to the County's March 2016 Monthly Financial Statement for the Council's review.

VIII. COMMITTEE REPORTS:

- Roy Wrightsman reviewed information from the Redevelopment Commission's March 22nd, 2016 meeting for the Council.
- Jack B. Butler informed the Council of Cassie Wittenmyer actively working to get three separate property owners to clean up their properties. Butler reminded the Council the process can take up to a year.

IX. NEW BUSINESS:

- Auditor Pam Adams, who by statute, serves as the County Redevelopment Commission’s Treasurer presented the Council with the 2015 Financial Report on the Tax Increment Finance (TIF) Districts.
- Adams also informed the Council her office transferred \$150,404.68 in tax sale surplus from the 2011 and 2012 Property Tax Sales into the General Fund. Adams explained that if surplus monies from tax sale properties that have not been redeemed and have not been properly claimed can be transferred into the General Fund after three years.

X. OLD BUSINESS: No old business was discussed.

AYE

NAY

John K. Pratt, President

Larry Gambaiani, Vice President

Jack B. Butler

(absent)
James E. Howard

(absent)

Rick Patton

Thomas E. Stambaugh

Roy Wrightsman

ADJOURNMENT: Having no further business to come before the Council, the motion to adjourn was made by Jack B. Butler and seconded by Larry Gambaiani. The meeting adjourned at 9:42 a.m.

John K. Pratt, President

ATTEST:

Pam Adams, Auditor