

BOARD OF COMMISSIONERS

June 6th, 2016

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, June 6th, 2016, having adjourned from a regular meeting on Monday, May 16th, 2016.
- I. **ROLL CALL:** Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; Janie Hardman, 1st Deputy Auditor and County Attorney John Asbury. Also present were Doug Haase, Justin McLain, Kathy Collom, Larry Bemis, Randy Norman, Amy Hensley and Justin Cole.
- II. **MINUTES:** Minutes for the regular meeting held on Monday, May 16th, 2016 were approved on a motion made by Bruce Hartman and seconded by Dan Collom. The motion carried unanimously.
- III. **PAYROLL:** County payroll in the amount of \$155,091.84 was approved for release on Friday, May 27th, 2016 on a motion made by Dan Collom. Bruce Hartman seconded the motion and it carried unanimously. County payroll in the amount of \$152,404.55 was approved for release on Monday, June 13th, 2016 on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously. Bruce Hartman made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$175,470.20. Dan Collom seconded the motion and it carried unanimously.
- IV. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$504,943.09 were approved for release on June 6th, 2016 on a motion made by Dan Collom and seconded by Bruce Hartman. The motion carried unanimously. Auditor Pam Adams explained claims for the Election Board, Highway Department and two juries trials noticeably increased the amount of claims.
- V. **NEW BUSINESS:**
 - Bruce Hartman made a motion to approve a hand-typed check, in the amount of \$3,135.76, payable to Parke County REMC for installation of a new transformer at Rockville Lake Park. Dan Collom seconded the motion and it carried unanimously.
 - Bruce Hartman made a motion to approve a hand-typed check, in the amount of \$27,984.00, payable to Parke County Incorporated as a local match to grant funds. The motion was made contingent upon approval of an additional appropriation by the Parke County Council. Bruce Hartman also made a motion to approve hand-typed checks payable to Stephen R. Jenkins in the amount of \$1,045.35; payable to Meadow Sales in the amount of \$79.00 and payable to Ray O'Herron Company, Inc. in the amount of \$843.96 all contingent upon Council approval of an out of category transfer. Dan Collom seconded the motions and both carried unanimously.
 - Bruce Hartman made a motion approving monthly payments to be processed outside of the regular claims cycle for NEC Financial Services, LLC until the obligation for the Mitel phone system is met. Dan Collom seconded the motion and it carried unanimously.
 - The Board reviewed the new amortization schedule for the lease agreement with NEC Financial Services, LLC.
 - The Board discussed the need for an initial care provider for worker's compensation incidents other than Terre Haute Regional Hospital. There needs to be two locations for the initial care as an employee may not go to their primary care physician. Possible locations include the Bloomingdale Clinic and Parke Clinic. Auditor Adams will call Branson Insurance to determine if the initial care location must be staffed with a doctor or a nurse practitioner.
 - The Department of Labor Overtime Final Rule and State and Local Governments was presented for review.
 - A letter from AT&T regarding Centrex lines was reviewed by the Board.

- A letter from Tokio Marine HCC Public Risk Group was presented for review. The wind damage to the roof of the jail on April 2nd, 2016 is subject to a deductible.
- The Board reviewed a change of venue claim from Floyd County. It has been recommended the Commissioners write a letter to Floyd County to determine under what authority Parke County is required to pay the claim.
- Auditor Adams presented an aerial map of the Parke County Food Pantry showing the lack of parking area at the facility. The Commissioners discussed the possibility of having gravel spread to add more parking places. The gravel would have to be paid for by the food pantry.
- The Treasurer's, Clerk's and Planning Commission monthly reports were reviewed by the Board.

VI. OLD BUSINESS:

- The Board reviewed the memo from the Indiana State Board of Accounts regarding the Local Match for the Local Road and Bridge Matching Grant Fund.

VII. DEPARTMENTAL REPORTS:

Parke County Highway, Randy Norman:

- Presented the location permits for the Rockville Baseball State Champion signs.
- Presented a claim in the amount of \$46,556.38 for bridge inspections.
- The Melcher covered bridge has been temporarily repaired.
- Bruce Hartman made a motion approving the estimate from Square and Level Construction in the amount of \$134,464.00 for repairs to the Zacke Cox covered bridge.
- Reported the load limit may be lowered on the Portland Mills covered bridge until repairs can be made.
- Crews have started dust control and are starting the second pass across the entire county patching roads.

Parke County Sheriff, Justin Cole:

- The Jail count for today was seventy-seven. Fifty-one County; eighteen out of County; six DOC; and two away.
- Presented the Report of Collections, Department of Corrections and Uniform Crime Report for May 2016.
- Informed the Board an active shooter training session will be held at the Courthouse on June 27th, 2016 at 4:00 p.m.
- Reported new digital color security cameras and twenty-six new mattresses have been installed at the jail.
- Reported 6,645 meals were served at the jail in May 2016 at a cost of \$1.50 to \$1.95 per meal.
- National Night Out will be held August 2nd, 2016 at Rockville Lake Parke from 5:00 p.m. until 9:00 p.m.

VIII. PERSONS REQUESTING TIME ON THE AGENDA:

Justin McLain, Windy Ridge Vineyard Winery and Doug Haase, TJ Haase Winery appeared before the Board to discuss selling their wine at the 2016 Covered Bridge Festival (CBF). Each winery would offer small samples for tasting and would only sell un-opened bottles. McLain and Haase have attended several festivals and have never had an issue.

The Commissioners are not opposed to the wineries participating in the 2016 CBF; however, they explained several years ago the public was strongly opposed to the sale of any alcohol at the festival. The local newspapers will lead the newspaper article with information about the wineries request. The final decision on whether a transient merchant's license will be issued rests with the County Auditor.

IX. PUBLIC COMMENTS:

Emergency Services Director Amy Hensley appeared before the Board to update the Parke County Comprehensive Emergency Management Plan. Dan Collom made a motion approving the promulgation statement for the County's Emergency Management Plan. Bruce Hartman seconded the motion and it carried unanimously.

Dan Collom made a motion to approve hand-typed checks in the amount of \$150.00 payable to the National Emergency Number Association and in the amount of \$44.57 payable to the IGA. Bruce Hartman seconded the motion and it carried unanimously.

Meece questioned Hensley about the County's emergency protocol needing to be revised with the pending work on the bridges over the Wabash River at Montezuma and Clinton. Collom agreed with the revision particularly when there is an emergency in the south eastern section of the County. The St. Vincent Clay Hospital is closer than Union Hospital in Clinton.

Hensley informed the Commissioners the Emergency Management grant is due to expire soon. Dan Collom made a motion approving hand-typed checks as they come due in an amount up to \$10,000.00 until the end of June 2016. Bruce Hartman seconded the motion and it carried unanimously.

X. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Bruce Hartman and seconded by Dan Collom. The meeting adjourned at 5:42 p.m.

Jim Meece, President

Dan R. Collom, 1st Vice President

Bruce A. Hartman, 2nd Vice President

ATTEST:

Pam Adams, Auditor