

**COUNTY COUNCIL**

**July 14, 2016**

- I. CALL TO ORDER:** The Parke County Council convened in a regular meeting on Thursday July 14, 2016 to consider additional requests in excess of the Budget allowed for 2016, and to conduct such other business as may be properly brought before the Council.
- II. ROLL CALL:** Council members present were John K. Pratt, President; Larry Gambaiani, Vice President; Jack B. Butler, James E. Howard, Rick Patton, Thomas E. Stambaugh, Roy Wrightsman, Pam Adams; Auditor and Janie Hardman; 1st Deputy Auditor. Also present were Bob Clutter, Mike Strack, Larry Bemis, Jim Meece, Katie Potter, Don Pruner, Andy Thompson, Justin Cole, Randy Norman, Chester E. Crague, Amy Hensley, Patrick Hardman, Terry Hensley, John Asbury, and Mary Jo Harkrider.
- III. READING OF THE MINUTES:** Minutes for the regular meeting held on June 9, 2016 were approved upon a motion made by Thomas E. Stambaugh and seconded by Jack B. Butler.
- IV. ADDITIONAL APPROPRIATION REQUESTS:** The Council considered additional appropriation requests as published in the newspaper June 29th, 2016. Council President John K. Pratt reviewed the appropriations from written requests submitted by Auditor, Pam Adams. Thus, the following ordinance was adopted: WHEREAS: it has been determined it is now necessary to appropriate more money than was appropriated in the annual budget for 2016, BE IT ORDAINED, by the County Council of Parke County, Indiana, for the expenses of said County government, the following additional sums of money are hereby appropriated and ordered set out of the funds herein specified, subject to the law governing the same: Larry Gambaiani made a motion to approve the additional appropriations as advertised on June 29th, 2016 and the motion was seconded by Jack B. Butler and carried unanimously.

| <b>FUND/<br/>DEPARTMENT</b>  | <b>AMOUNT<br/>REQUESTED</b> | <b>AMOUNT<br/>APPROVED</b> |
|--|-----------------------------|----------------------------|
| <b>Public Safety Fund</b>  |                             |                            |
| Major Budget Classification / Other Services & Charges /<br>Vehicle Maintenance –Ambulance 1170-00-03-5061 | \$ 13,500.00                | \$ 13,500.00               |
| <b>Total for Public Safety Fund</b>  | <b>\$ 13,500.00</b>         | <b>\$ 13,500.00</b>        |
| <b>16.738 Sheriffs Radio &amp; Camera Grant Fund</b>   |                             |                            |
| Major Budget Classification / Capital Outlays / Equipment<br>8117-00-04-7020                               | \$ 5,965.94                 | \$ 5,965.94                |
| <b>Total for County Misdemeanant Fund</b>  | <b>\$ 5,965.94</b>          | <b>\$ 5,965.94</b>         |
| <b>LOIT Special Distribution Fund</b>  |                             |                            |
| Major Budget Classification / Supplies / Bituminous Materials<br>1229-02-02-3111                           | \$ 250,000.00               | \$ 250,000.00              |
| <b>Total for LOIT Special Distribution Fund</b>  | <b>\$ 250,000.00</b>        | <b>\$ 250,000.00</b>       |

- V. TRANSFER OF FUNDS:** The Council approved the request for the transfer of funds on a motion by Roy Wrightsman and seconded by Tom Stambaugh. The following resolution was adopted.

**TRANSFERS**

Be it resolved, the Parke County Council hereby approves the following request for transfer:

Amount: \$ 1,500.00  
From: 1000-08-01-1802  
General Fund / Custodian / Personal Services / Part-Time  
To: 1000-08-01-1804  
General Fund / Custodian / Personal Services / Over-Time  
Amount: \$ 525.00  
From: 1219-00-03-5011  
Park & Rec / Other Services & Charges / Lease Payment  
To: 1219-00-01-2400  
Park & Rec / Personal Services / Unemployment

- VI. OTHER BUSINESS:** The Council took the following action:
- Parke County Clerk, in the amounts of \$10.00 and \$30.00 to account 1138-00-03-5052, Cumulative Capital Development (CCD)/ Other Services & Charges/ Jail Building Maintenance.
  - HCC Insurance, in the amount of \$24,833.35 to account 1176-03-02-3042, Highway/ Supplies/ Repair Parts.
  - Reviewed the County monthly financial statement for June 2016.
  - Reviewed the Wabash River Heritage Corridor Commission meeting agenda and minutes.

**VII. JURY PAY:** The Auditor presented the Parke County Clerk's certification of jury fees collected for June 2016, and requested \$90.98 be transferred into the Jury Pay Fund, pursuant to IC 33-19-8-8. Rick Patton made the motion to direct the Auditor to transfer the jury fees collected in the amount of \$98.25 from the County Users Fund to the Jury Fee Fund. The motion was seconded by Jim Howard and unanimously carried.

**VIII. COMMITTEE REPORTS:**

- Roy Wrightsman reported there has been no further action on filing small claims suits on two of the small business loans the Redevelopment Commission (RDC) made that are in default. Wrightsman stated there will not be a July RDC meeting.
- Jack B. Butler informed the Council there will not be a Planning Commission meeting in July.

**IX. NEW BUSINESS:**

- Attorney Bob Clutter appeared before the Council to discuss options for financing renovation work needed for the Courthouse roof, drain gutters, attic. Clutter advised the Council that per the information he has been provided the renovations and repairs would be a separate project from the Courthouse Clock Tower project. The factual determination would indicate a separate project due to the number issues discovered with the roof and attic during the Clock Tower renovation. Clutter also stated in his opinion monies that were not expended from the first loan could be used toward planning specifications and engineering costs. For the project itself the financing would be obtained using the same process as was used for the Clock Tower project. Clutter indicated the new loan will count against the County's constitutional debt limit. John Pratt requested Clutter to issue an opinion letter and to create the necessary Ordinance(s) to begin the process. Jack B. Butler made a motion to allow the Board of Commissioners to move forward with obtaining the engineering for the project. Larry Gambaiani seconded the motion and it carried unanimously.
- Parke County Highway Supervisor Randy Norman appeared before the Council with an application for the Community Crossing Grant for a fifty/fifty match for road projects within the County. Roy Wrightsman made a motion to allow the grant application to be submitted prior to the July 29th deadline. Larry Gambaiani seconded the motion and it carried unanimously. A letter of Commitment was approved and signed by the Council upon a motion made by James E. Howard and seconded by Larry Gambaiani; the motion carried unanimously.
- James E. Howard asked Norman about the new dump truck that has had so many mechanical issues. Norman reported the truck in question was recently involved in an accident and is getting repairs done to the cab and the windshield is being replaced.
- Commissioner Jim Meece Reported:
  - The concrete work around the Courthouse is approximately ninety percent (90%) complete, and the grass will hopefully be restored prior to the Covered Bridge Festival.
  - Discussed the estimated 15.8% increases to the County Health Insurance premiums for 2017 by Apex Benefits Group. Meece indicated the estimate is probably a little high and may not end up being in that range.
  - It was determined that if the Courthouse public restrooms are going to be open during after business hours events held on the Courthouse lawn then the handicap access doors should also be unlocked. Due to the design of the building if the handicap doors are unlocked then anyone entering through those doors would be able to access the other portions of the building unless access to the basement hallways could be closed or gated off. Mid America Elevator Company donated an expanding gate which has been installed in the west basement hallway and a second expanding gate was purchased and installed in the east basement hallway. Mainstreet Rockville generously donated \$250.00 toward the purchase of the second gate.
- Katie Potter reported that Reassessment is moving forward, Adams Township, Washington Township and the Town of Marshall have all been completed. Potter also advised the Council that 2016 payable 2017 Property Tax Assessed Valuations have been balanced with the Auditor.
- Amy Hensley discussed a new Statewide Communications upgrade with the Council. Hensley stated some County employees as well as some County Volunteer Fire Department personnel volunteered to receive training to do the programming and software load that will be required as part of this upgrade, they will also volunteer their time to actually do the programming and software load which will save the County approximately \$55,000.00. However, it will be necessary to purchase the programming template to ensure nothing is missed in the software load. Hensley estimates the template and other incidental expenses for the upgrade will cost \$5,000.00. Hensley stated she spoke with Parke County Auditor Pam Adams regarding where monies for the template could be obtained. Adams recommended transferring \$5,000.00 from the Worker's Compensation line within CAGIT Certified Shares Fund to the Equipment Software & Maintenance line. Thomas E. Stambaugh made a motion to approve the transfer, the motion was seconded by Jack B. Butler and carried unanimously.
- Sheriff Justin Cole reports:

- Presented the semi-annual Commissary Report for the Council’s review.
- Stated this year the National Night Out event will be held on Tuesday, August 2nd from 5:00 p.m. until 9:00 p.m. at Rockville Lake Park. Cole indicated he would like to use the Commissary Fund to offset any National Night Out costs in the event there are not enough donations to pay for all of the expenses. Roy Wrightsman made a motion to allow the use of Commissary funds to offset National Night Out expenses, Larry Gambaiani seconded the motion and it carried unanimously.
- Parke County Recorder Mary Jo Harkrider stated the new mortgage e-recording program has been installed and is working very well.
- EMS Director Terry Hensley advised the Council the Ambulance with the new engine is now back and doesn’t appear to have any other issues.
- Parke County Auditor Pam Adams presented the Council with information regarding a shortfall in the LOIT Stabilization fund for the 2016 distribution. Per information received from DLGF Assistant Budget Director Dan Jones, the County has not been increasing the LOIT Levy Freeze Income Tax Rate to keep up with the annual levy growth. With the adoption of this income tax the property tax levy was ‘frozen’ and all future levy growth would then be obtained from the Levy Freeze income tax.
- Chester Crague inquired regarding when the County would be trimming trees and brushes along the County roadways. John Pratt responded by stating that question should be presented to the Commissioners. Crague then asked if the County Wheel Tax was going to be increased. Pratt stated the Council has no intention of increasing the County Wheel Tax at this time, Pratt went on by saying the Council would have needed to have adopted an increase prior to July 1st, 2016 to become effective for 2017 and that date has already passed.

**X. OLD BUSINESS: None presented.**

**XI. RECESS:**

- At this time County Council President John K. Pratt stated the Council will be visiting the following County facilities at the approximate times listed:
  - Parke County Highway Department - 10:30 a.m.
  - Parke County Ambulance Service Building - 11:00 a.m.
  - Parke County Jail - 11:30 a.m.
  - Rockville Lake Park - 12:00 p.m.

Pratt stated the visit is not an inspection, but the intent is to allow members of the Council to familiarize themselves with the facilities and get an overview of operations. Pratt also extended an invitation to other officials, the media and anyone from the public who were in attendance at the meeting that wished to accompany the Council. Pratt stated the meeting will not be adjourned at this time, but will be adjourned at the end of their visit to Rockville Lake Park.

**AYE**

**NAY**

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John K. Pratt, President

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Larry Gambaiani, Vice President

\_\_\_\_\_  
Jack B. Butler

(absent)

\_\_\_\_\_  
James E. Howard

\_\_\_\_\_  
Rick Patton

\_\_\_\_\_  
Thomas E. Stambaugh

\_\_\_\_\_  
Roy Wrightsman

(absent)

**ADJOURNMENT:** Having no further business to come before the Council, the motion to adjourn was made by Jack B. Butler and seconded by Larry Gambaiani. The meeting adjourned at 1:12 p.m.

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John K. Pratt, President

ATTEST:

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Pam Adams, Auditor