

## BOARD OF COMMISSIONERS

August 19th, 2013

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 3:45 p.m. on Monday, August 19th, 2013, having adjourned from a regular meeting on Monday, August 5th, 2013.
- II. **ROLL CALL:** Members present were Commissioners Jim Meece, President; Greg Harbison, First Vice President; Dan R. Collom, Second Vice President; County Attorney John Asbury; Pam Adams, Auditor; and Janie Hardman, 1st Deputy Auditor. Also present were Patti Smith, Randy Norman, Don Pruner, Mary Alice Gregg, Larry Bemis, D. Michael Eslinger, Bill Todd, Elizabeth Burrows, Devan Busenbark, Deanna Sinclair and Diana Peterson.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, August 5th, 2013 were approved on a motion made by Greg Harbison and seconded by Dan Collom. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$147,125.81 was approved for release on Monday, August 26th, 2013 on a motion made by Greg Harbison. Dan Collom seconded the motion and it carried unanimously. Greg Harbison made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$72,232.70. Dan Collom seconded the motion and it carried unanimously. The Board acknowledged receipt of the July Monthly Financial Report.
- V. **NEW BUSINESS:**
- Dan Collom made a motion to approve a hand typed check in the amount of \$436.50 payable to Bemis Reporting Services. Greg Harbison seconded the motion and it carried unanimously.
  - A letter from the Community Action Program, Inc. of Western Indiana was reviewed by the Board.
  - Greg Harbison made a motion to execute an agreement with Thomson-Reuters for maintenance and support for MVP Tax and CollectMax software for a non-cancellable term of thirty-six (36) months in the amount of \$39,080.19 per year. Dan Collom seconded the motion and it carried unanimously.
  - Parke County will receive an additional distribution in the amount of \$15,555.78 from the Statewide 911 Board per IC 36-8-16.7-37(3). The annual hold harmless distribution amount will increase by 1.4% beginning with the September 2013 distribution.
  - The West Central Solid Waste District Program totals were reviewed by the Board.
  - Dan Collom made a motion to accept and fulfill the obligations within the Indiana Homeland Security Foundation Grant Agreement in the amount of \$4,000.00 for seven (7) new laptops for the Parke County Sheriff's Department. Greg Harbison seconded the motion and it carried unanimously.
  - Terry Hensley explained to the Board that Parke County had reported to the USDA Rural Development Office for the July 2013 reporting period and is in compliance.
  - The Board took no action on correspondence from ProAct Inc., a pharmacy benefit management company.
  - The Treasurer and Veterans Service Officer monthly reports were presented for review.
- VI. **OLD BUSINESS:**
- Greg Harbison made a motion to transfer 6.05 acres of the old railroad right-of-way property south of Whitetail Lane to the Covered Bridge Gateway Trails Association. Dan Collom seconded the motion and it carried unanimously. County Attorney John Asbury will prepare a Quit Claim deed.
- VII. **DEPARTMENTAL REPORTS:**
- Highway Supervisor, Randy Norman:**
- Presented a claim for Bridge #72 in the amount of \$7,416.61 for construction engineering.
  - Presented a claim for Bridge #248 in the amount of \$1,118.00 for preliminary engineering.
  - Norman will be asking the Parke County Council for an additional appropriation in the amount of \$22,953.20 received from landowners for chipping and sealing county roads.
  - Greg Harbison made a motion to adopt **Same Day, Same Meeting, Ordinance 2013-07**. The motion was seconded by Dan Collom and carried unanimously. Greg Harbison made a motion to adopt **Ordinance 2013-07** which establishes the reasonable and safe maximum

speed limit for Parke County Road 275N from US41 and ending 0.667 miles east of US41 to thirty (30) miles per hour. Dan Collom seconded and the motion and it carried unanimously.

**Parke County Sheriff, D. Michael Eslinger:**

- The Jail count for today was fifty; forty County and ten Department of Correction inmates.
- Presented the July 2013 Report of Collections.
- Greg Harbison made a motion to approve an out of cycle check in the amount of \$4,710.83 payable to CER for the second installment of painting the exterior of the jail.
- Reported the installation of the new dishwasher could cost \$2,000.00.
- Eslinger is currently accepting applications for Administrative Assistant and Jail Officer.

**VIII. PERSONS REQUESTING TIME ON THE AGENDA:**

**Vermillion Parke Community Health Clinic (VPCHC)** representative Elizabeth Burrows came before the Board to inquire about using a room in the Courthouse to enroll individuals in Medicaid and the Insurance Marketplace outreach program. VPCHC would need a room for one day each week beginning in October and continuing through December 13th, 2013. Greg Harbison made a motion to allow VPCHC to use either the old “card room” in the southeast corner of the basement or the Parke County Sanitarian’s Office as available.

**Master Gardener Deanna Sinclair** came before the Board to ask permission to plant wildflowers at the covered bridges in the county. Dan Collom made a motion to approve the Master Gardeners plan to beautify the bridges. Greg Harbison seconded the motion and it carried unanimously. The Board suggested the Master Gardeners contact Randy Norman before beginning any plantings at the covered bridges.

**Parke County Sanitarian Diana Peterson** presented the revised onsite sewage system ordinance and fee schedule to be reviewed by the Board. Greg Harbison made a motion to approve **Same Day, Same Meeting, Ordinance 2013-08**. The motion was seconded by Dan Collom and it carried unanimously. Greg Harbison made a motion to adopt **Ordinance 2013-08** which regulates the location, installation, construction, maintenance, operation, repair, reconnection and replacement of all residential and commercial onsite sewage systems in Parke County and provides for the administration and enforcement of the provisions and fixes penalties for violation. Dan Collom seconded and the motion and it carried unanimously.

Greg Harbison made a motion to approve **Same Day, Same Meeting, Ordinance 2013-09**. The motion was seconded by Dan Collom and it carried unanimously. Greg Harbison made a motion to adopt **Ordinance 2013-09** which sets the Board of Health Fee Schedule for vital records and environmental health. Dan Collom seconded the motion and it carried unanimously.

**IX. PUBLIC COMMENTS: None**

**X. ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Greg Harbison. The meeting adjourned at 6:07 p.m.

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Jim Meece, President

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Greg Harbison, Vice President

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Dan R. Collom, Second Vice President

ATTEST:

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Pam Adams, Auditor