

BOARD OF COMMISSIONERS

September 3rd, 2013

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 3:45 p.m. on Tuesday, September 3rd, 2013, having adjourned from an executive meeting on Monday, August 19th, 2013.
- II. **ROLL CALL:** Members present were Commissioners Jim Meece, President; Greg Harbison, First Vice President; Pam Adams, Auditor; and Janie Hardman, 1st Deputy Auditor. Commissioner Dan R. Collom and County Attorney John Asbury were absent. Also present were Marilyn R. Allen, Larry Bemis, Bill Todd, Mary Alice Gregg, Randy Norman, Patti Smith, Amy Hensley and Terry Hensley.
- III. **MINUTES:** Minutes for both the regular meeting and executive meeting held on Monday, August 19th, 2013 were approved on a motion made by Greg Harbison and seconded by Jim Meece. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$142,490.11 was approved for release on Monday, September 9th, 2013 on a motion made by Greg Harbison. Jim Meece seconded the motion and it carried unanimously. Greg Harbison made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$205,864.05. Greg Harbison seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$404,905.91 were approved for release on September 3rd, 2013 on a motion made by Greg Harbison and seconded by Jim Meece. The motion carried unanimously.
- VI. **NEW BUSINESS:**

- Greg Harbison made a motion to approve hand typed checks, contingent upon Council approval of additional appropriations, in the amounts of \$201.60 payable to US Food Service for prisoner meals and \$391.00 payable to National Association Town Watch for National Night Out expenses. Jim Meece seconded the motion and it carried unanimously.
- The 2012 Sycamore Trails Annual Report was presented for review.
- The Board reviewed information from General Preservation Corporation.
- A letter from employee Katie Potter regarding old unused computer monitors was reviewed by the Board. Auditor Pam Adams will research the proper procedures for disposing of surplus equipment.
- The Indiana Association of County Commissioners 2013 Annual Conference will be held at the Sheraton Hotel at Keystone Crossing in Indianapolis from December 3rd through December 5th.
- The Wabash River Heritage Corridor Commission meeting agenda and minutes were reviewed by the Board.
- Lieutenant Governor Sue Ellspermann will be at the Courthouse on September 12th, 2013 for her Listen and Learn Tour from 11:00 a.m. to 12:30 p.m.
- A letter from Insurance Services Office was presented for review.
- The Clerk, Planning Commission and Veterans Service Officer monthly reports were presented for review.

VII. **OLD BUSINESS: None**

VIII. **DEPARTMENTAL REPORTS:**

Parke County Sheriff Chief Deputy, Bill Todd:

- The Jail count for today was fifty-eight. Forty-seven County and ten Department of Correction inmates and one out-of-county.
- Presented the UCR and DOC reports for August 2013.

Parke County Highway, Randy Norman:

- Presented a claim in the amount of \$5,839.68 for the Sanatorium Bridge.
- Reported bid letting for Bridge #248 at Lena should be open on September 4th, 2013.

- Reported the cost of replacing the pipe on Coal Bluff Road was \$41,730.24 for materials and labor.
- Greg Harbison made a motion to approve a hand typed check in the amount of \$2,500.00 payable to Vermillion Rise Mega Park for a 1965 steel wheeled roller. Jim Meece seconded the motion and it carried unanimously.

IX. PERSONS REQUESTING TIME ON THE AGENDA:

Covered Bridge Gateway Trails Representative Miriam Blane appeared before the Board to inquire about using a small area at the Southeast corner of the Courthouse and the restrooms during the group's annual bike tour on October 5th, 2013. The Board informed Blane due to liability, a responsible party with a certificate of liability insurance would have to be present to have the restrooms open and also the presence of Covered Bridge Festival vendors setting up on the Courthouse lawn. Blane will contact Custodian Don Pruner.

X. PUBLIC COMMENTS:

Parke County Ambulance Director Terry Hensley confirmed the Board has suspended the revision to the definition of Regular Full Time Employees and Regular Part Time Employees in the Parke County Employee Handbook adopted during the June 17th, 2013 Commissioner meeting. The Board confirmed a part-time employee works thirty-two (32) hours or less per week. Hensley noted during the Covered Bridge Festival some of his employees will be over the limit. The Board informed Hensley the overage is permitted.

XI. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Greg Harbison and seconded by Jim Meece. The meeting adjourned at 4:43 p.m.

Jim Meece, President

Greg Harbison, 1st Vice President

(Absent)

Dan R. Collom, 2nd Vice President

ATTEST:

Pam Adams, Auditor