

BOARD OF COMMISSIONERS
October 6th, 2014

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, October 6th, 2014, having adjourned from a special meeting on Tuesday, September 23rd, 2014.
- II. **ROLL CALL:** Members present were Commissioners; Jim Meece, President, Greg Harbison, First Vice President and Dan R. Collom, Second Vice President; Pam Adams, Auditor; Janie Hardman, First Deputy Auditor and County Attorney John Asbury. Also present were Diana Hazlett, Mike Strack, Larry Larkin, Randy Norman, Amy Hensley, Terry Hensley and Mark Spelbring.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, September 15th, 2014 and minutes for the special meeting on September 23rd, 2014 were approved on a motion made by Greg Harbison and seconded by Dan Collom. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$151,155.38 was approved for release on Monday, October 6th, 2014 on a motion made by Dan Collom. Greg Harbison seconded the motion and it carried unanimously. Greg Harbison made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$257,982.95. Dan Collom seconded the motion and it carried unanimously.
- V. **CLAIMS:** After reviewing the Claims Docket, claims in the amount of \$425,344.85 were approved for release on October 6th, 2014 on a motion made by Greg Harbison and seconded by Dan Collom. The motion carried unanimously. Auditor Pam Adams explained claims for tax sale surplus and the Highway Department significantly increased the amount of claims.
- VI. **NEW BUSINESS:**
- Greg Harbison made a motion to approve hand typed checks in the amount of \$750.00 payable to Remakulus Polygraph Services LLC for polygraph exams; in the amount of \$15,000.00 payable to West Central Indiana Economic Development District for grant administration for the Emergency Management Services building; and in the amount of \$600.00 payable to the Association of Indiana Prosecuting Attorneys Inc. for 2014 Indiana Criminal Code books. Dan Collom seconded the motion and it carried unanimously.
 - **Resolution 2014-07** was presented to the board for their consideration. The resolution was read by Auditor Pam Adams and is in regards to seeking funding for repairs and renovation to the Courthouse Clock Tower and Dome. County Attorney John Asbury advised the Board of a correction a subsection of Indiana Code 5-3-1-2 for providing notice of the funding the Resolution had included a subsection of (d) and Asbury stated it should be subsection (b). Dan Collom made a motion to adopt **Resolution 2014-07** recognizing that a need now exists to seek financing for a public work project to make renovations and repairs to the attic level, clock tower and dome of the Parke County Courthouse not to exceed two million dollars (\$2,000,000.00). Greg Harbison seconded the motion and it carried unanimously.
 - Greg Harbison made a motion to approve Health Department Temporary Food Inspector Independent Contractor Agreements for Jeffrey E. Koning, Jaye D. Hoopingarner and Tammy Bornstein; Danielle Wright's agreement was denied due to the County's anti-nepotism policy. Dan Collom seconded the motion and it carried unanimously.
 - Dan Collom made a motion to allow the Health Department to hire one more temporary food inspector following the guidelines of the anti-nepotism policy. Greg Harbison seconded the motion and it carried unanimously. Authorization was given to Commissioner Jim Meece to sign a contract outside of a regular meeting if the Health Department presented a contract for an eligible person.
 - Greg Harbison made a motion to appoint Scott Bacon to the Rockville Public Library Board for a term of four years to end October 31, 2018. Dan Collom seconded the motion and it carried unanimously.
 - Dan Collom made a motion to accept the 2015 State Holiday schedule as presented. Greg Harbison seconded the motion and it carried unanimously.
 - The Board reviewed two letters from HCC Public Risk Claim Service, Inc. determining there is no liability on behalf of Parke County.
 - Dan Collom made a motion to establish a grant fund for trauma kits for the Sheriff's Office from a gift from the Sherman & Maria Fund from the Parke County Community Foundation. Greg Harbison seconded the motion and it carried unanimously.
 - Auditor Pam Adams reported TML figures.
 - The Clerk's and Planning Commission monthly reports were presented for review.
 - Adams reported statistics from the Parke County tax sale held in September 2014.

- Commissioner Greg Harbison asked Amy Hensley to add a layer to the map showing the Tax Increment Finance parcels.
- Commissioner Jim Meece reported the grant application for the old railroad bridge in Montezuma has been submitted.

VII. OLD BUSINESS:

- Greg Harbison made a motion to approve the updated Family Medical Leave Act policy for the Parke County Employee Handbook. Dan Collom seconded the motion and it carried unanimously.
- The Board reviewed building inspector job descriptions from Boone and Clinton counties.

VIII. DEPARTMENTAL REPORTS:

Parke County Highway, Randy Norman:

- Submitted quarterly service records.
- Presented a claim for bridge inspections in the amount of \$38,182.00.
- Presented two claims for Bridge #72 for construction engineering each in the amount of \$21,184.61.
- Greg Harbison made a motion to approve the Notice to Supply Dealers to provide notification requesting bids be submitted by November 17th, 2014. Dan Collom seconded the motion and it carried unanimously. Bids will be awarded on December 1st, 2014.
- Greg Harbison made a motion to approve the Notice to Dealers to provide notification requesting bids for two tandem axle trucks be submitted by November 17th, 2014. Bids will be awarded on December 1st, 2014.

IX. PERSONS REQUESTING TIME ON THE AGENDA:

Old National Insurance Benefit Consultant Dabren Clark appeared before the Board to present information on health insurance and gave a quick overview of the benefits Old National Insurance can offer Parke County. Clark will provide a proposal to the Board for consulting services.

X. PUBLIC COMMENTS:

Emergency Services Director Terry Hensley forwarded a request from Judith Kleine to use her images of the new ambulance building on her website. Dan Collom made a motion to allow Kleine permission to use the images. Greg Harbison seconded the motion and it carried unanimously.

Emergency Management Director Amy Hensley informed the Board of an Emergency Management Assessment bonus grant in the amount of \$8,485.29. Dan Collom made a motion to approve the receipt of the grant funds. Greg Harbison seconded the motion and it carried unanimously.

XI. ADJOURNMENT: Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Greg Harbison. The meeting adjourned at 5:53 p.m.

Jim Meece, President

Greg Harbison, 1st Vice President

Dan R. Collom, 2nd Vice President

ATTEST:

Pam Adams, Auditor