

BOARD OF COMMISSIONERS

December 18, 2017

- I. **CALL TO ORDER:** The Parke County Board of Commissioners convened in a regular meeting at 4:00 p.m. on Monday, December 18th, 2017, having adjourned from a regular meeting on Monday, December 4th, 2017.
- II. **ROLL CALL:** Members present were Commissioners Jim Meece, President; Dan R. Collom, First Vice President; Bruce Hartman, Second Vice President; Pam Adams, Auditor; Laura Fischer, 1st Deputy Auditor; and County Attorney John Asbury. Also present were Rick Thompson, Chester Crague, Andy Thompson, Mike Strack, Cyndi Todd, Pam Sanders, Greg Mitchell, Cassie Wittenmyer, Kathy Collom, Amanda Cottrell, Hans Eilbracht, Larry Bemis, Katie Potter, Tom Emery, Adam Reinoehl, Chris Marsolf, Justin Cole, Josh Milbourn, Rachel Harris, J.B. Butler, Emmy Bowland, Julie Lanzone, Randy Norman, Damien Crowder, Joshua Rowe, and Danielle Fisher.
- III. **MINUTES:** Minutes for the regular meeting held on Monday, December 4th, 2017 were approved on a motion made by Dan Collom and seconded by Jim Meece. The motion carried unanimously.
- IV. **PAYROLL:** County payroll in the amount of \$155,471.85 was approved for release on Friday, December 22nd, 2017 on a motion made by Bruce Hartman. Dan Collom seconded the motion and it carried unanimously. Parke County Auditor Pam Adams advised the Board the County Council approved funds to pay Highway Department Administrative Assistant Paula Peterson for compensatory time she earned through the years. Adams stated the Petersons compensatory time has been included in the current payroll. Dan Collom made a motion acknowledging receipt of the Payroll Claims Accounts Payable Report in the amount of \$172,356.44. Bruce Hartman seconded the motion and it carried unanimously. Dan Collom made a motion acknowledging receipt of the Monthly Financial Report for November 2017. Bruce Hartman seconded the motion and it carried unanimously.
- V. **NEW BUSINESS:**
 - The Commissioners met in an Executive Session prior to the regular meeting to interview applicants for the open Emergency Medical Services / Ambulance Service Director. Jim Meece stated there were four very qualified applicants for the position. Meece also stated the County is very fortunate to have the quality department that we have and it is due to the efforts of Terry Hensley. Hensley is retiring effective December 29th, 2017. Dan Collom made motion to appoint Julie Lanzone to the position of Director. Bruce Hartman seconded the motion and it carried unanimously.
 - Dan Collom made a motion to approve a hand-typed check, in the amount of \$138,928.00, to Indiana Public Employers' Plan (IPEP) for Parke County's 2018 worker's compensation insurance premium. Bruce Hartman seconded the motion and it carried unanimously.
 - The Board reviewed a Declaration, Complaint, Bonded Claim and Relief Sought of Stoltzfus Vs Hutchins in Cause Trust Number 61C01-1711-CM-000504.
 - The Treasurer's monthly report was reviewed by the Board.
 - The Board reviewed a letter from Kim Shorter, Treasurer, requesting the removal of an old desk in Treasurer's office. Dan Collom made a motion to declare the desk as surplus. Bruce Hartman second the motion and it carried unanimously.
 - Greg Mitchell presented the Board with the Rockville Lake Park 2017 annual financial report.
 - The Board reviewed the Apex Benefit Group Authorization form for 2018 UMR INC. Bruce Hartman made motion to allow Jim Meece to sign the document once additional information is obtained. Dan Collom seconded the motion and it carried unanimously.
 - Dan Collom made a motion to approve the Extension Contractual Services Agreement between Purdue University and the Government of Parke County, Indiana. This agreement is for the period of January 1, 2018 to December 31, 2018. Bruce Hartman second the motion and it carried unanimously.
 - Bruce Hartman made a motion for Bulley & Andrews Masonry Restoration payment to be approved for \$134,362.70. Dan Collom second the motion and it carried unanimously.
 - The Board reviewed a claim acknowledgement from Tokio Marine HCC Public Risk Group regarding tort claims filed against the county in regards to Henry Gordon, the claim indicates the incident happened on County Road 1350 North which is located in Clay County.

VI. OLD BUSINESS:

- The Board made a clarification regarding recent changes to employee policy. Any employee currently on light duty has until December 31, 2018 to either obtain a release from their health care provider to work without restrictions. If the employee cannot obtain a release from their health care provider by December 31st, they may not work in a light duty capacity.
- Dan Collom made a motion to accept the quote from Irish Mechanical Services Inc., in the amount of \$24,420.00, to replace the brass fitting/couplers in the Courthouse HVAC system. Bruce Hartman seconded motion and it carried unanimously.

VII. DEPARTMENTAL REPORTS:

Parke County Sheriff, Justin Cole:

- The Jail count for today is fifty-five, forty County, eight D.O.C., one away, and six Out of County.
- Cole requested permission to apply for Naloxone Rescue Kit Grant. Bruce Hartman made a motion to allow the grant application. Dan Collom seconded the motion and it carried unanimously.

Parke County Highway, Randy Norman:

- Norman presented a claim in the amount of \$1,143.61 for bridge inspections.
- Bruce Hartman made a motion to allow Norman to advertise bids for a tandem axle dump truck. Dan Collom seconded the motion and it carried unanimously.
- Norman requested speed limit of thirty (30) miles per hour on County Road 650 N starting at State Road 59 and ending at County Road 900 E, said road section is 0.748 miles in Parke County. Dan Collom made a motion to adopt Parke County Ordinance 2017-17 Same Day, Same Meeting and to adopt Parke County Ordinance 2017-17. Bruce Hartman seconded the motion and it carried unanimously.
- Jim Meece made a motion to authorize purchase of three (3) used pickup trucks. Bruce Hartman seconded the motion and the motion carried.
- Reported bridge 805 located on County Road 1200 E will be closed for approximately one (1) week beginning on December 14th, 2017 for a pipe replacement.
- Brush has been cut from County Road 100 N to Nyesville road, upon completion crews will move to New Discovery Road and then Coxville Road.

VIII. PERSONS REQUESTING TIME ON THE AGENDA:

- **Chester Crague**, requested the Board change the election polling place for Raccoon Township from Collom's General Store to the Raccoon Township Volunteer Fire Department. The Commissioners will take the issue regarding the polling place under review.
- **Cassie Wittenmyer, Planning Commission**, informed the Board that an agreement was signed by the four land owners and the Alma Lake Fishing Club regarding access for right of way to the property. Bruce Hartman made a motion to adopt **Parke County Ordinance 2017-16** Same Day, Same Meeting and to adopt **Parke County Ordinance 2017- 16**. Dan Collom seconded the motion and it carried unanimously. Bruce Hartman made a motion to approve changes to the Plat Map as presented by Wittenmyer. Dan Collom seconded the motion and it carried unanimously.

IX. PUBLIC COMMENTS:

- Chester Crague suggest the county hire a building inspector for new construction to be picked up. Jim Meece advised Crague that Plan Commission Administrator Cassie Wittenmyer polices building permits, and recommends that any citizen who is aware of a building being constructed without a permit to contact Cassie.
- Rick Thompson stated that County Road 900 S, east of Goodman's Corner is in bad shape with pot holes causing damages to vehicles. Meece advised Thompson to contact Norman at county highway department about road.
- Andy Thompson requested a drainage pipe to be put in where the road crosses the creek near Rocky Fork Lake. Meece stated the road in question is not on the County's road inventory and the County does not maintain it. Thompson indicated there had been a pipe there at one

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point and the County removed it, Meece said he would talk to Randy Norman regarding the situation.

- X. ADJOURNMENT:** Having no further business to come before the Board, a motion to adjourn was made by Dan Collom and seconded by Bruce Hartman. The meeting adjourned at 5:17 p.m.

Jim Meece, President

Dan R. Collom, 1st Vice President

Bruce A. Hartman, 2nd Vice President

ATTEST:

Pam Adams, Auditor