

**COUNTY COUNCIL**  
**December 10, 2015**

- I. CALL TO ORDER:** The Parke County Council convened in a regular meeting on Thursday, December 10<sup>th</sup>, 2015 to consider additional requests in excess of the Budget allowed for 2015, and to conduct such other business as may be properly brought before the Council.
- II. ROLL CALL:** Council members present were John K. Pratt, President; Larry Gambaiani, Vice President; Jack B. Butler, James E. Howard, Rick Patton, Thomas E. Stambaugh, Roy Wrightsman, Pam Adams; Auditor and Rusty Ratcliff, 3rd Deputy Auditor. Also present were Diana Hazlett, Elizabeth Wright, Cierra Earley, Jim Meece, Larry Bemis, Mike Strack, Mary Jo Harkrider, Katie Potter, Amy Hensley and Randy Norman.
- III. READING OF THE MINUTES:** Minutes for the regular meeting held on November 12<sup>th</sup>, 2015 were approved upon a motion made by Jack B Butler and seconded by Rick Patton.
- IV. ADDITIONAL APPROPRIATION REQUESTS:** No additional appropriations were presented to the council for consideration.
- V. TRANSFER OF FUNDS:** The Council approved the request for the transfer of funds. The following resolution was adopted.

**TRANSFERS**

Auditor Pam Adams provided the Council with a report of the following transfers:

Amount: \$464.07  
From: 1000-04-02-3010  
General/Treasurer/Supplies/Office Supplies  
To: 1000-04-04-7020  
General/Treasurer/Capital Outlays/Office Equipment

Amount: \$1,143.56  
From: 1000-16-01-1800  
General/EMS/Personal Services/Field Supervisors  
To: 1000-16-01-1802  
General/EMS/Personal Services/Part-Time EMT's

Amount: \$5,684.02  
From: 1000-16-01-1801  
General/EMS/Personal Services/Certified EMT's  
To: 1000-16-01-1802  
General/EMS/Personal Services/Part-Time EMT's

Amount: \$271.00  
From: 1000-16-03-5041  
General/EMS/Other Services & Charges/Medicare-Medicaid Services Fee  
To: 1000-16-01-1802  
General/EMS/Personal Services/Part-Time EMT's

Amount: \$16.90  
From: 1000-16-03-5050  
General/EMS/Other Services & Charges/Building Maintenance  
To: 1000-16-01-1802  
General/EMS/Personal Services/Part-Time EMT's

Amount: \$46.04  
From: 1000-16-03-5140  
General/EMS/Other Services & Charges/Legal Services  
To: 1000-16-01-1802  
General/EMS/Personal Services/Part-Time EMT's

Amount: \$550.00  
From: 1000-16-02-3010  
General/EMS/Supplies/Office Supplies  
To: 1000-16-01-1802  
General/EMS/Personal Services/Part-Time EMT's

Amount: \$1,118.89  
From: 1000-16-02-3030  
General/EMS/Supplies/Medical Supplies  
To: 1000-16-01-1802  
General/EMS/Personal Services/Part-Time EMT's

Amount: \$2,300.00  
From: 1000-16-03-5040  
General/EMS/Other Services & Charges/Software & Equipment Maintenance  
To: 1000-16-01-1802  
General/EMS/Personal Services/Part-Time EMT's

Amount: \$909.64  
From: 1000-16-03-5060  
General/EMS/Other Services & Charges/Vehicle Maintenance  
To: 1000-16-01-1802  
General/EMS/Personal Services & Charges/Part-Time EMT's

Amount: \$1,230.00  
From: 1000-16-03-5080  
General/EMS/Other Services & Charges/Laundry & Cleaning  
To: 1000-16-01-1802  
General/EMS/Personal Services/Part-Time EMT's

Amount: \$2,231.95  
From: 1000-41-03-5085  
General/Council/Other Services & Charges/CBF - Trash Removal  
To: 1000-41-02-3100  
General/Council/Supplies/CBF - Operating Supplies

Amount: \$229.10  
From: 1000-17-01-1215  
General/Prosecutor/Personal Services/Witness  
To: 1000-17-01-1214  
General/Prosecutor/Personal Services/Investigation

Amount: \$266.67  
From: 1000-19-01-1121  
General/Sheriff/Personal Services/Merit Board  
To: 1000-19-01-1124  
General/Sheriff/Personal Services/Part-Time Jail Cook

Amount: \$438.00  
From: 1000-19-01-1122  
General/Sheriff/Personal Services/Civil Process Server  
To: 1000-19-01-1124  
General/Sheriff/Personal Services/Part-Time Jail Cook

Amount: \$5,216.01  
From: 1000-19-03-5060  
General/Sheriff/Other Services & Charges/Vehicle Maintenance  
To: 1000-19-01-1117  
General/Sheriff/Personal Services/Part-Time Jail Cook

Amount: \$500.00  
From: 1000-19-01-1122  
General/Sheriff/Personal Services/Civil Process Server  
To: 1000-19-01-1124  
General/Sheriff/Personal Services/Part-Time Jail Cook

Amount: \$895.99  
From: 1000-19-01-1114  
General/Sheriff/Personal Services/Dispatcher  
To: 1000-19-01-1111  
General/Sheriff/Personal Services/Deputies

Amount: \$601.60  
From: 1138-00-03-5050  
CCD/--/Other Services & Charges/Courthouse - Building Maintenance  
To: 1138-00-01-1804  
CCD/--/Personal Services/Courthouse - Overtime

Amount: \$1,699.52  
From: 1138-00-02-3102  
CCD/--/Supplies/Jail - Operating Supplies  
To: 1138-00-03-6052  
CCD/--/Other Services & Charges/Prisoner Medical & Dental

Amount: \$444.76  
From: 1138-00-02-3102  
CCD/--/Supplies/Jail - Operating Supplies  
To: 1138-00-03-6051  
CCD/--/Other Services & Charges/ Prisoner Meals

Amount: \$1,583.23  
 From: 1138-00-02-3101  
 CCD/--/Supplies/Sheriff – Operating Supplies  
 To: 1138-00-03-6051  
 CCD/--/Other Services & Charges/Prisoner Meals  
 Amount: \$1,100.01  
 From: 1170-00-01-1501  
 Public Safety/--/Personal Services/CBF – Overtime  
 To: 1170-00-01-1805  
 Public Safety/--/Personal Services/Special Events  
 Amount: \$461.36  
 From: 1170-00-01-1501  
 Public Safety/--/Personal Services/CBF – Overtime  
 To: 1170-00-01-1804  
 Public Safety/--/Personal Services/EMT Overtime  
 Amount: \$1,886.90  
 From: 1170-00-01-1803  
 Public Safety/--/Personal Services/Additional Salaries  
 To: 1170-00-01-1804  
 Public Safety/--/Personal Services/Overtime Salaries  
 Amount: \$1.16  
 From: 1170-00-03-6051  
 Public Safety/--/Other Services & Charges/Prisoners Meal  
 To: 1170-00-02-3010  
 Public Safety/--/Supplies/Office Supplies  
 Amount: \$145.44  
 From: 1176-01-02-3010  
 Motor Vehicle Highway/Hwy Admin/Supplies/Supplies  
 To: 1176-01-01-1000  
 Motor Vehicle Highway/Hwy Admin/Personal Services/Supervisor  
 Amount: \$108.13  
 From: 1176-01-02-3010  
 Motor Vehicle Highway/Hwy Admin/Supplies/Supplies  
 To: 1176-01-01-1100  
 Motor Vehicle Highway/Hwy Admin/Personal Services/Admin Assistant  
 Amount: \$17,800.00  
 From: 1176-02-01-1128  
 Motor Vehicle Highway/Maintenance & Repairs/Personal Services/Laborers  
 To: 1176-02-02-3115  
 Motor Vehicle Highway/Maintenance & Repairs/Supplies/De-Icing Materials  
 Amount: \$9,000.00  
 From: 1176-02-01-1128  
 Motor Vehicle Highway/Maintenance & Repairs/Personal Services/Laborers  
 To: 1176-02-02-3111  
 Motor Vehicle Highway/Maintenance & Repairs/Supplies/Bituminous Material  
 Amount: \$8,500.00  
 From: 1176-03-02-3040  
 Motor Vehicle Highway/General & Undistributed/Supplies/Gas, Oil & Lube  
 To: 1176-03-04-7020  
 Motor Vehicle Highway/General & Undistributed/Capital Outlays/Equipment  
 Amount: \$420.00  
 From: 1179-00-02-3100  
 Park & Rec Non-Revert/--/Supplies/Operating Supplies  
 To: 1179-00-03-5111  
 Park & Rec Non-Revert/--/Other Supplies & Charges/Special Events  
 Amount: \$2,177.27  
 From: 1219-00-01-1506  
 Park & Rec/--/Personal Services/Fieldman  
 To: 1219-00-01-2300  
 Park & Rec/--/Personal Services/Insurance  
 Amount: \$864.00  
 From: 1219-00-01-1506  
 Park & Rec/--/Personal Services/Fieldman  
 To: 1219-00-01-2300  
 Park & Rec/--/Personal Services/Insurance

**VI. RE-APPROPRIATE FUNDS:** None presented.

**VII. JURY PAY:** The Auditor presented the Parke County Clerk’s certification of jury fees collected for October 2015 in the amount of \$125.96 and for November 2015 in the amount of \$112.57 and requested the noted amounts to be transferred into the Jury Pay Fund, pursuant to IC 33-19-8-8. Rick Patton made the motion to direct the Auditor to transfer the jury fees collected in the amount of \$125.96 for October 2015 and \$112.57 for November 2015 from the County Users Fund to the Jury Fee Fund. The motion was seconded by James E. Howard and unanimously carried.

**VIII. OTHER BUSINESS:** The Council took the following actions:

- Reviewed the November 2015 Auditor’s Monthly Financial Statement.
- Reviewed Arsee Engineers, Inc. - Field Report # 016.
- Reviewed Arsee Engineers, Inc. - Meeting Progress Reports #11.

**IX. COMMITTEE REPORTS:**

- Roy Wrightsman reviewed highlights from the Redevelopment Commission’s November 23, 2015 meeting for the Council. Additional funding for the Depot Project with Central TIF money was defeated. The Commission gave support to proceed with a study of the current sewer system in Rockville; this would allow the town to proceed with applying for grants to assist with the costs of the project. The Commission also approved the request for a loan in the amount of \$14,300.00 for Brad and Susan Bumgardner for the purchase of equipment for Uptown Fitness. The Commission received billing from their attorney, and discussed how the bills would be paid. The Commission is looking into the best process to handle defaulted loans.
- Jack B. Butler reported on the Plan Commission received, approved a request from Foster Builders, Inc. to rezone a parcel in Bellmore community to build storage units. The units would be built to the rear of the proposed Dollar General Store. The Plan Commission has sent the information to the County Commissioners for their approval. Butler also reported Foster Builders, Inc. is installing a large drainage pipe in Bellmore to assist with flooding at the site where the Dollar General Store will be built.

**X. NEW BUSINESS:**

- Jim Meece reported on the Department Head meeting that was held on December 8, 2015. The plan is for the department heads to meet once each quarter to discuss issues and policy in an informal setting. Discussions were held on various topics including safety procedures and heating & cooling issues.
- Meece also announced plans for the 2015 Courthouse Christmas Party. This year instead of a luncheon the Courthouse will close at 2:00 p.m. on Wednesday, December 23, 2015; employees will then gather at the Thirty-Six Saloon for hors d’ouvres between the hours of 2:00 & 4:00 p.m. Assessor Katie Potter will be accepting R.S.V.P.’s for the event.
- Diana Hazlett noted a need to replace chairs in the Clerk’s outer office and is requesting a transfer into an equipment line to make the purchase.
- Amy Hensley discussed possible grants for the county and asked about “seed” money for grants. Pam Adams responded they are basically a loan, the money could perhaps be borrowed from the Rainy Day fund and a letter requesting the “seed” money would need to be submitted to the Council annually.
- Randy Norman provided a proposed 2016 Road Project Schedule for the Council’s review; included in the proposal are: Cascade Road, 600 West, 275 S, Mecca Road, Walker Ramp Road, Coxville Road, 570 East, 75 West, 1110 East, Rosedale Road, 190 West and Catlin Road. The listed roads are scheduled to be worked on in 2016; Norman did state that some roads would only have sections repaired and/or resurfaced.
- Randy Norman also noted sections of the Bridgeton Road would have some work done in 2016 to prepare it for chip and sealed resurfacing in 2017.

Parke County **Resolution 2015-16** was presented for the Council’s consideration. The Resolution **allows for the reduction of appropriations in General Fund/ Auditor/3<sup>rd</sup> Deputy and General Fund/ Auditor/ Clerical and an increase of appropriation in General Fund/ Ambulance/ Part-Time EMT’s, General Fund/ Ambulance/Additional Salaries and General Fund/Ambulance/ Overtime Salaries in the following amounts:**

General Fund – Auditor	Amount to Reduce
1000-03-01-1300	\$5,300.00
3 <sup>rd</sup> Deputy	
1000-03-01-1500	<u>\$1,585.07</u>
Clerical	
Total	<b>\$6,885.07</b>

General Fund - Ambulance	Re-appropriate Amount
1000-16-01-1802 Part-Time EMT's	\$ 316.27
1000-16-01-1803 Additional Salaries	\$4,168.80
1000-16-01-1804 Overtime Salaries	<u>\$2,400.00</u>
Total	<b>\$6885.07</b>

The motion to approve resolution 2015-16 was made by Jack Butler and seconded by Thomas Stambaugh. The motion passed unanimously.

**XI. OLD BUSINESS:**

- Meece reported on the absence of the Courthouse decorative lights going up to the cupola on top of the dome. When the lights were taken down at the beginning of the Clock Tower and Dome project an inspection of the lights showed the wiring to be bad. The lights actually belong to the Town of Rockville and they do not currently have the means for replacements.
- Meece noted Joink is to paint their equipment which is attached to the Courthouse dome; the paint will match the new color palette making the equipment less unsightly. Meece also asked if Amy Hensley would contact RaComm about painting their antennas to match the Clock Tower as well.
- Meece is hopeful Phase II of the Courthouse attic and upper level renovation will begin at some point in 2017.
- Elizabeth Wright and Cierra Early reported on the status of the Health Department and the budget.

**AYE**

**NAY**

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John K. Pratt, President

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Larry Gambaiani, Vice President

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Jack B. Butler

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James E. Howard

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Rick Patton

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Thomas E. Stambaugh

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Roy Wrightsman

**ADJOURNMENT:** Having no further business to come before the Council, the motion to adjourn was made by Jack Butler and seconded by Roy Wrightsman, the meeting adjourned at 10:08 a.m.

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John K. Pratt, President

ATTEST:

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Pam Adams, Auditor